

**NOTICE OF MEETING**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, OCTOBER 15, 2020 at 6:30 P.M.  
436 SKINNER LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 15<sup>th</sup> of October, 2020**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included the agenda attached hereto.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 12<sup>th</sup> day of October, 2020, this notice was posted on the door of the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Derek Gilliland, Agent for Posting

**FILED**

**OCT 12 2020**

Michelle Gilley  
Gregg County Clerk

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**P.O. Box 4203, Longview, Texas 75606**  
**Thursday, October 15, 2020 @ 6:30 p.m.**

**AGENDA:**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum.
2. Approval of minutes from September 17, 2020 Gregg County ESD No. 3 board meeting.
3. Time for public comments on any agenda item.
4. Consideration and approval of September 2020 Treasurer's report
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and request for advance approval of any equipment purchases.
6. Discuss and take action regarding purchase of a command vehicle pursuant to specifications developed by Judson Fire Department.
7. Discuss Judson Fire Department request for approval of funds to be adjusted for any remainder from last month:

<b>a. Judson Fire Department:</b>		<b>\$ 21,800.00</b>
i Payroll total	\$ 18,800.00	
ii Bills total	\$ 3,000.00	
<b>b. Judson Fire Department</b>		<b>\$ 10,768.24</b>
<b>c. Outstanding Invoices</b>		<b>\$ 6,425.00</b>
East Coast Rescue Solutions		

8. Discussion and approval of ESD bills for September 2020
  - a. Judson Fire Department \$ 21,800.00
  - b. Judson Fire Department \$ 10,768.24
  - c. Outstanding Invoices to be paid \$ 6,425.00
  - d. Sorey, Gilliland & Hull, PLLC \$ 1,502.00
  - e. Karen A. Jacks & Associates, P.C. \$ 625.00
  - f. Dr. Morris, Judson FD Medical Director \$ 1,500.00
  - g. Tami Griffin – Website \$ 50.00
  - h. Barbara Berry (reimbursement) \$ 24.95

## **EXECUTIVE SESSION**

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code section 551.071)
- b) Discussion of purchase of real estate for future fire station

## **RETURN TO OPEN SESSION**

Adjournment

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING**

Date: Thursday, September 17, 2020 @ 6:30 p.m.

Location: Judson Fire Department - 436 Skinner Lane, Longview, Texas 75605

**MINUTES:**

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1. The meeting was called to order by B.H. Jameson at 6:30 p.m. and a quorum was established.

Those present were:

B.H. Jameson  
Sam Satterwhite  
Miles Darby  
Tony Martin

Those not present were:

Barbara Berry

2. A MOTION was made by Sam Satterwhite and seconded by Tony Martin to approve the minutes for the August 20, 2020 Gregg County ESD No. 3 board meeting. The motion passed unanimously.
3. The floor was opened for public comments. None were presented.
4. A MOTION was made by Sam Satterwhite and seconded by Tony Martin to approve the Treasurer’s report, which was given by attorney Derek Gilliland in Barbara Berry’s absence. The motion passed unanimously.
5. Assistant Chief Green gave the Judson Fire Department’s monthly report, including the number of calls run, current staffing, and current equipment of the department. Asst. Chief Green stated that the Department has three members going through the fire academy, three members going through EMT training, and the officers have begun officer training through Kilgore College. Asst. Chief Green described public outreach efforts, progress toward first responder status for medical calls, and future department equipment needs.
6. A MOTION was made Sam Satterwhite Discuss and seconded by Miles Darby to approve development of specifications for a command vehicle. The motion passed unanimously.
7. Discussion was had regarding Judson Fire Department request for approval of funds as shown below. No action taken.

<b>a. Judson Fire Department:</b>		<b>\$ 24,057.00</b>
i Payroll total	\$ 18,210.00	
ii Bills total	\$ 3,000.00	
iii Training Total	\$ 2,847.00	

<b>b. Judson Fire Department</b>		<b>\$ 3,648.44</b>
<b>c. Outstanding Invoices</b>		<b>\$ 37,360.85</b>
Bound Tree	\$ 265.31	
School of EMS	\$ 1,200.00	
SCBA Sales & Rentals	\$ 8,389.15	
The Fire Store	\$14,532.00	
Zoll	\$ 3,184.39	
Aladtec	\$ 2,995.00	
Delta	\$ 6,795.00	

8. A MOTION was made by Sam Satterwhite and seconded by Miles Darby to approve the ESD bills for September 2020 as follows:

a. Judson Fire Department	\$24,057.00
b. Judson Fire Department	\$ 3,648.44
c. Outstanding Invoices to be paid	\$37,360.85
d. Sorey, Gilliland & Hull, PLLC	\$ 3,206.80
e. Karen A. Jacks & Associates, P.C.	\$ 275.00
f. Wapco Distribution LLC	\$ 5,856.75
g. Dr. Morris, Judson FD Medical Director	\$ 1,500.00
h. Tami Griffin – Website	\$ 50.00
i. Kirk Shields, Quarterly Collection Contract	\$ 1,500.00
j. GCAD – Quarterly Payment	\$ 2,459.94
k. Tony Martin (Reimbursement Safe-D)	\$ 35.00

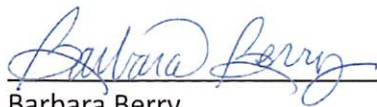
The motion passed unanimously.

9. Discussion had to confirm the correction of a payment to the ESD Store previously approved for \$886.61, but correctly invoiced and paid without sales tax in the amount of \$820.93. No action taken.
10. A hearing was held on the adoption of proposed tax rate of \$0.09993 per \$100 valuation. A summary of the proposed tax rate and budget, which was adopted at the prior meeting, was given by attorney Derek Gilliland. The floor was opened for discussion and comments. No one appeared or requested to be heard on the proposed tax. The hearing was closed by B.H. Jameson and the ESD moved to a vote on the proposed tax rate.
11. A MOTION was made by Sam Satterwhite and seconded by Tony Martin to adopt the proposed tax rate of \$0.09993 per \$100 valuation. The motion passed unanimously.
12. Having received no interest in the Spartan engine from New Diana Fire Department, a MOTION was made by Tony Martin and seconded by Sam Satterwhite to put the Spartan engine up for auction with Rene Bates Auctions with a starting bid price of \$30,000.00. The motion passed unanimously.
13. A MOTION was made by Sam Satterwhite and seconded by Tony Martin to approve and execute a mutual aid agreement with West Harrison Fire Department and Harrison County ESD 1. The motion passed unanimously.

14. A MOTION was made by Miles Darby and seconded by Sam Satterwhite to approve purchase of liability insurance for the ESD and its board from VFIS per the August 26, 2020 proposal. The motion passed unanimously.

- a. The Board went in to Executive Session to discuss potential real estate purchase.
- b. The Board returned to Open Session.

There being no further business, there was a motion to adjourn at 7:15 p.m. by Miles Darby and seconded by Tony Martin.



Barbara Berry  
Secretary / Treasurer

9/29/20

Date