

FILED

JUL 17 2023

Michelle Gilley
Gregg County Clerk

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, JULY 20, 2023, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m. on Thursday the 20TH day of July, 2023**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 17th day of July, 2023, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from June 2023 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of June 2023 Treasurer's/Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for June 2023:

a. Judson Fire Department	\$ 25,315.00
b. Judson Fire Department (Reimbursement)	\$ 8,012.93
c. Harris and Harris	\$ 1,927.00
d. Karen A. Jacks & Associates, P.C.	\$ 275.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$256,688.27
g. Hugman, Lammers, Hawkins	\$ 1,072.50
h. Hayes Engineering	\$ 885.00
i. Texas National Bank (Loan ending in 571)	\$ 63,662.92
7. Ratify Automatic Funds Transfer of the June interest only payment for the construction line of credit in the amount of \$1,749.23.
8. Discussion and update on the new fire station construction project, including but not limited to concrete testing results and generator options.
9. Discussion on tree removal and fence repair at Henderson Lane station.
10. Discussion on next year's budget and tax rate adoption process.
11. Continue the discussion of recommendations for a replacement for the Secretary/Treasurer position.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

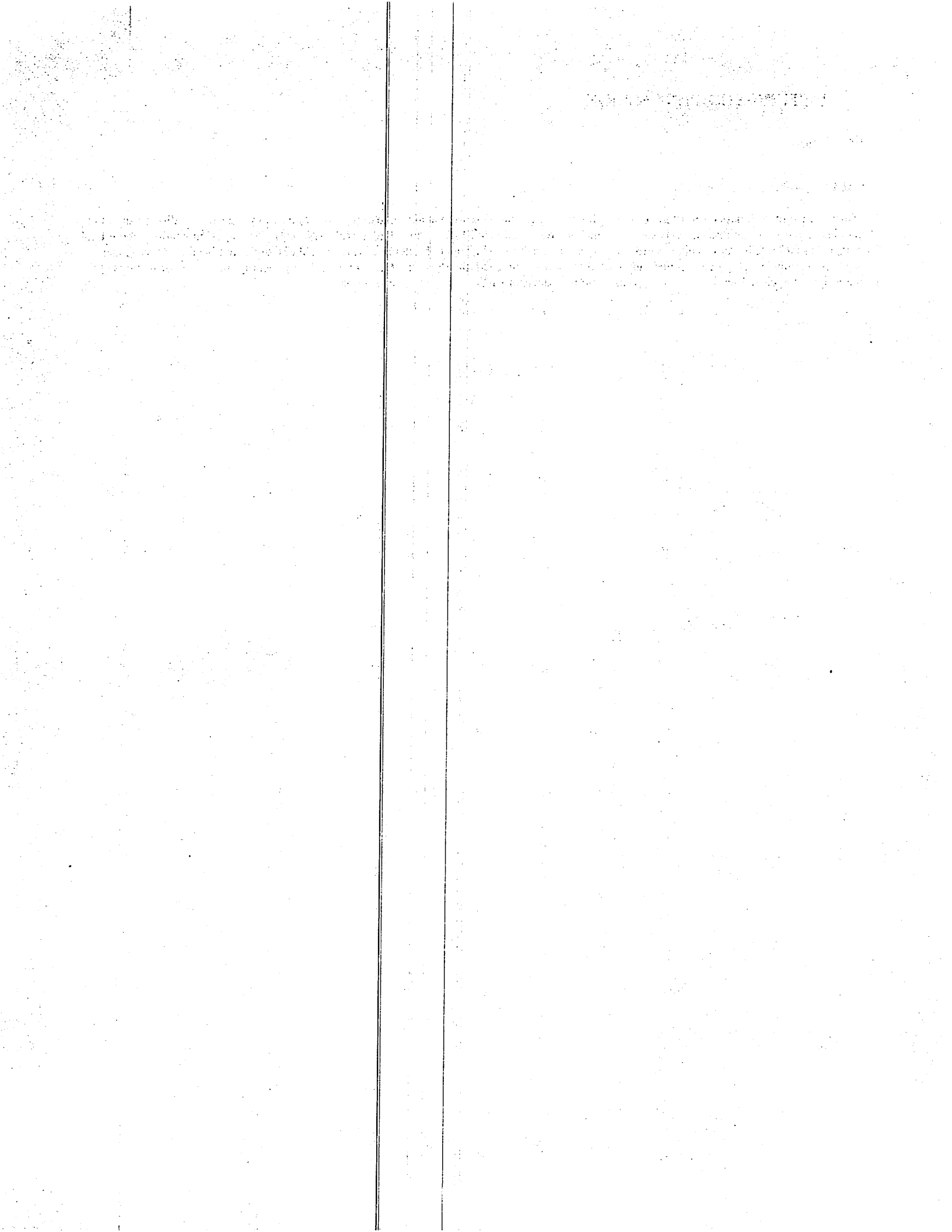
<p>1. The first part of the document discusses the importance of maintaining accurate records of all transactions.</p>	<p>It is essential to ensure that all data is entered correctly and that the system is regularly updated.</p>
<p>2. The second part of the document outlines the various methods used to collect and analyze data.</p>	<p>These methods include surveys, interviews, and focus groups, each with its own strengths and limitations.</p>
<p>3. The third part of the document describes the process of identifying and measuring key performance indicators.</p>	<p>Key indicators should be chosen based on the organization's goals and objectives, and they should be measured consistently over time.</p>
<p>4. The fourth part of the document discusses the importance of data security and privacy.</p>	<p>Organizations must implement robust security measures to protect sensitive data from unauthorized access and ensure compliance with relevant regulations.</p>
<p>5. The fifth part of the document outlines the process of data integration and reporting.</p>	<p>Data from different sources should be integrated into a single system to provide a comprehensive view of the organization's performance.</p>
<p>6. The sixth part of the document discusses the importance of data-driven decision making.</p>	<p>Organizations should use data to identify trends, opportunities, and risks, and to make informed decisions that drive growth and success.</p>
<p>7. The seventh part of the document concludes with a summary of the key points discussed.</p>	<p>Overall, effective data management is crucial for organizations to gain insights, improve efficiency, and achieve their long-term goals.</p>

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.



**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, June 22, 2023, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Meeting Minutes:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

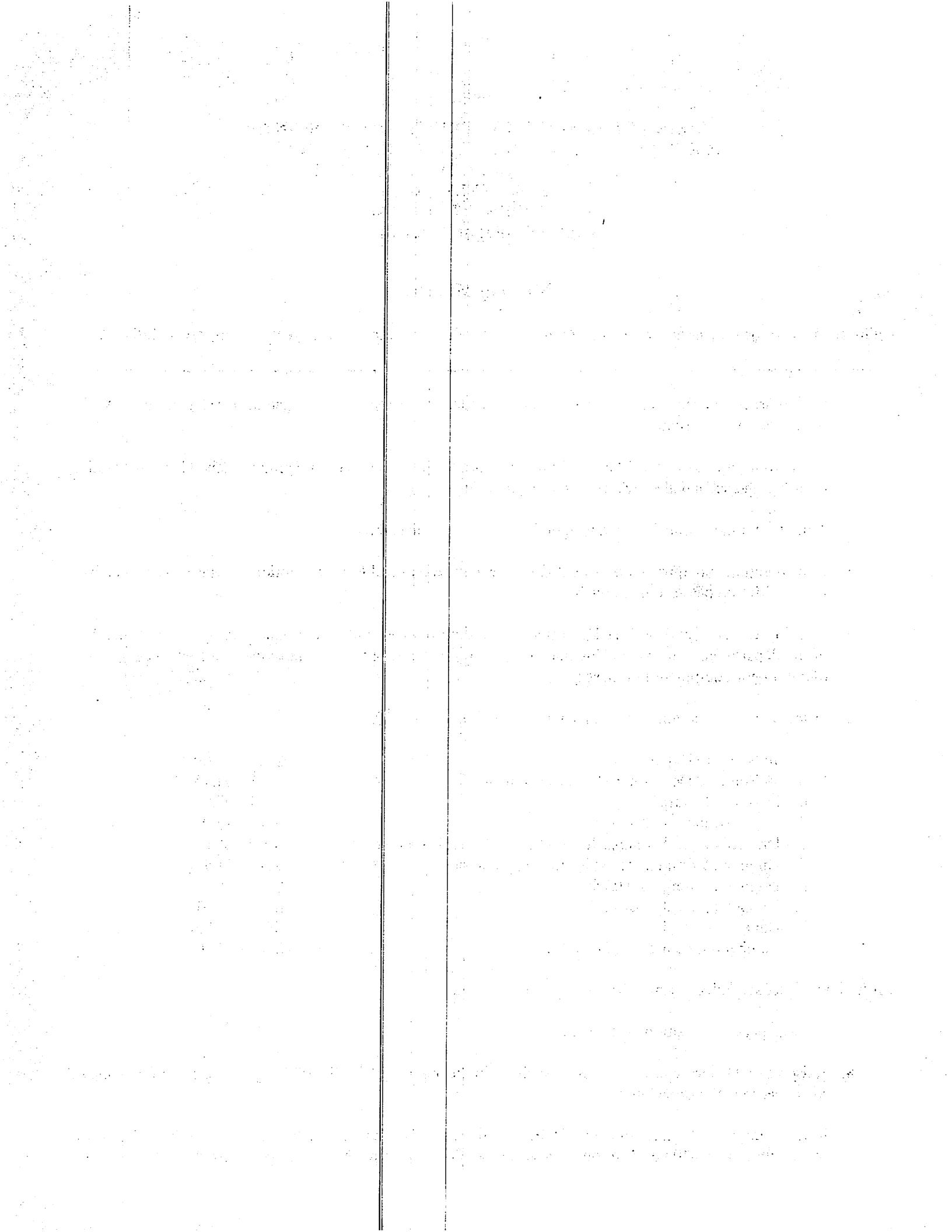
1. Call to order and establish a quorum. Jameson called the meeting to order and declared a quorum. All board members present.
2. Approval of minutes from May 2023 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Joyce and seconded by Martin. Motion passes unanimously
3. Time for public comments on any agenda item. No public comment.
4. Consideration and approval of May 2023 Treasurer's/Financial Report. Motion by Martin, seconded by Darby. Motion passes unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.

6. Discuss and take action on the following ESD bills for May 2023:

a. Judson Fire Department	\$ 24,675.00
b. Judson Fire Department (Reimbursement)	\$ 8,104.75
c. Harris and Harris	\$ 1,607.00
d. Karen A. Jacks & Associates, P.C.	\$ 225.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$341,031.79
g. Hugman, Lammers, Hawkins	\$ 778.75
h. Gregg Appraisal District	\$ 3,351.13
i. Hayes Engineering	\$ 720.00
j. Tomberlain Insurance (for bond)	\$ 280.00

Motion by Joyce, seconded Martin. Motion passed unanimously.

7. Discuss parking situation at fire station.
8. Judson Fire Department giving ESD 3 a check in the amount of \$5,890.00 for grant received for Accident Sickness and Workers Comp.
9. Ratify Automatic Funds Transfer of the May interest only payment for the construction line of credit in the amount of \$1,830.03. Motion by Joyce, seconded by Darby. Motion passes unanimously.



10. Discussion and update on the new fire station construction project. The department has been working with the interior designer on interior design choices. The power outages delayed construction.
11. Discuss easement to Tryon Road SUD for 8 inch water line in front of Skinner Lane station.
12. Continue the discussion of recommendations for a replacement for the Secretary/Treasurer position.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Barbara Berry
Secretary / Treasurer

