

FILED

NOV 15 2021

Michelle Gilley
Gregg County Clerk

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, NOVEMBER 18, 2021 AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 18TH day of November, 2021**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 15th day of November, 2021, this notice was posted online at JudsonFire.com, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Derek Gilliland, Agent for Posting

GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3

P.O. Box 4203, Longview, Texas 75606

Thursday, November 18, 2021 @ 6:30 p.m.

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from October 21, 2021, Gregg County ESD No. 3 board meeting.
3. Time for public comments on any agenda item.
4. Consideration and approval of November 2021 Treasurer's report
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss Judson Fire Department request for funds to be adjusted for any remainder from last month.

a) Judson Fire Department		\$ 23,020.33
i Payroll Total	\$ 19,965.33	
ii Bills Total	\$ 3,055.00	
b) Judson Fire Department		\$ 10,749.69
c) JFD Training		\$ 301.06
d) Outstanding Invoices		\$ 40,467.51
1. Morton Morrow Inc.	\$34,980.57	
2. Fire Safety U.S.A.	\$ 5,486.94	

7. Discussion and take action on the following ESD bills for October 2021

a. Judson Fire Department	\$23,020.33
b. Judson Fire Department (Reimbursement)	\$11,050.75
c. Outstanding Invoices	\$40,467.51
d. Sorey & Gilliland, PLLC	\$ 1,521.17
e. Karen A. Jacks & Associates, P.C.	\$ 275.00
f. Dr. Morris, Judson FD Medical Director	\$ 1,500.00
g. Tami Griffin – Website	\$ 50.00

8. Discussion and take action on Curtis Blakely engagement letter for audit for fiscal year ending

September 30, 2021.

9. Status update from the Building Committee.
10. Discussion and take action on proposals from architects to design a new central fire station.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).
- b) Discussion and deliberation regarding purchase of real estate for secondary station (Texas Government Code § 551.072).

RETURN TO OPEN SESSION

11. Update and take action regarding purchase of real property for secondary fire station.

Adjournment

GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING

Date: October 21, 2021 @ 6:30 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

MINUTES:

1. The meeting was called to order by B.H. Jameson at 6:30 p.m. and a quorum was established.

Those present were:

**B.H. Jameson
Barbara Berry
Miles Darby
Tony Martin
Joe Bob Joyce**

2. A MOTION was made by Tony Martin and seconded by Miles Darby to approve the Minutes for the September 16, 2021 Monthly Board Meeting. The motion passed unanimously.
3. The floor was opened for public comments. None were presented.
4. A MOTION was made by Joe Bob Joyce and seconded by Tony Martin to approve the October 2021 Treasurer's Report given by Barbara Berry. The motion passed unanimously.
5. Assistant Chief Gonzales gave the Judson Fire Department's monthly report, which included 66 total calls ran, current staffing, training, current facilities/equipment of the department and public outreach.
6. Discussion was had regarding Judson Fire Department's request for funds as shown below. No action taken.

a)	Judson Fire Department:		\$21,507.33
	i. Payroll total	\$18,957.33	
	ii. Bills total	\$2,550.00	
b)	Judson Fire Department:		\$7,640.93
	i. Reimbursement total	\$6,927.48	
	ii. Training	\$713.45	
c)	Reimbursement of \$2,056.00 to ESD after Texas Mutual payroll audit		

7. A MOTION was made by Tony Martin and seconded by Miles Darby to approve ESD bills for September 2021 as follows:

a)	Judson Fire Department	\$21,507.33
b)	Judson Fire Department	\$ 7,640.93
c)	Sorey, Gilliland & Hull, PLLC	\$ 1,502.00
d)	Karen A. Jacks & Associates, P.C.	\$ 275.00
e)	Dr. Morris - Judson FD Medical Director	\$ 1,500.00
f)	Tami Griffin – Website	\$ 50.00

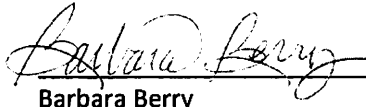
The motion passed unanimously.

8. Discussion was had and update was given by the Building Committee regarding new fire station and Henderson Lane and Tryon Road. Will gather proposals and recommendations regarding architects for consideration at the next meeting.

- The Board went into Executive Session.
- The Board returned to Open Session.

9. A MOTION was made by Joe Bob Joyce and seconded by Miles Darby to give approval and authorization to appoint Derek Gilliland to negotiate an offer to purchase of real property located at 436 Skinner Lane.

There being no further business, there was a motion to adjourn at 7:05 p.m. by Miles Darby and seconded by Joe Bob Joyce.

 10/25/21
Barbara Berry Date
Secretary / Treasurer