

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, SEPTEMBER 21, 2023, AT 6:30 P.M.  
436 SKINNER LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

FILED

SEP 18 2023

Michelle Gilley  
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m. on Thursday the 21<sup>ST</sup> day of SEPTEMBER, 2023**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 18<sup>TH</sup> day of September, 2023, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



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Matthew Harris, Agent for Posting

## **AGENDA:**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum.
2. Approval of minutes from August 2023 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of August 2023 Treasurer's/Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for August 2023:

a. Judson Fire Department	\$ 31,225.00
b. Judson Fire Department (Reimbursement)	\$ 37,158.10
c. Harris and Harris	\$ 2,543.33
d. Karen A. Jacks & Associates, P.C.	\$ 225.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$223,049.59
g. Hugman, Lammers, Hawkins	\$ 1,417.50
h. Hayes Engineering	\$ 1,080.00
i. Gregg Appraisal District	\$ 3,586.03
7. Ratify Automatic Funds Transfer of the September interest only payment for the construction line of credit in the amount of \$4,608.98.
8. Public hearing for comment on the proposed tax rate of \$0.08241/\$100 valuation for the 2023-24 fiscal year. The tax rate has decreased but will result in increased tax revenue for ESD 3 because of increased property values and new construction since last year.
9. Discuss and take vote on adoption of a tax rate of \$0.08241 per \$100 of valuation for the 2023-24 fiscal year.
10. Discussion and update on the new fire station construction project, including but not limited to possible change orders from HLH.

### **EXECUTIVE SESSION**

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

## **RETURN TO OPEN SESSION**

### **Adjournment**

#### **NOTICE**

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, August 17, 2023, AT 6:30 P.M.  
436 SKINNER LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum. All members present except Darby.
2. Approval of minutes from July 2023 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Martin, seconded by Joyce. Motion passes unanimously.
3. Time for public comments on any agenda item. No public comment.
4. Consideration and approval of July 2023 Treasurer's/Financial Report. Motion by Martin, seconded by Joyce. Motion passes unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
  - a. 52 calls; avg response 9 min. 1 sec.
  - b. Training
    - Ems training – cpr class and working on training calendar with Dr. McWilliams
    - Fire training – Aug. 26 –
    - 1 starting hybrid academy
    - 2 in EMT school
  - c. Community relations
    - SAFFE Day is Oct. 7
    - Upcoming school programs
    - Upcoming football EMS standby
  - d. Apparatus
    - Engine 1 – working on headlight replac
    - Tanker 1 – passed pump test but ran high on RPM's so may need calibration at some point
    - Command 1 – headlight repaired
  - e. Facilities and equipment
    - 6 sets of turnout gear still pending arrival
    - All scba flow tested annually flow test per nfpa and passed except one
  - f. Staffing
    - No issues reported at this time
    - Total personnel
      - 30 active
      - 5 reserve
      - 5 support personnel/admin staff (auxillary)
      - 2 cadets
6. Discuss and take action on the following ESD bills for July 2023:

a. Judson Fire Department	\$ 25,485.00
b. Judson Fire Department (Reimbursement)	\$ 19,668.87
c. Harris and Harris	\$ 1,802.00
d. Karen A. Jacks & Associates, P.C.	\$ 355.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$145,930.84
g. Hugman, Lammers, Hawkins	\$ 532.04
h. Hayes Engineering	\$ 490.00
i. VFIS	\$ 1,911.00
j. Gregg County	\$ 1,500.00

Motion by Martin, seconded by Joyce. Motion passed unanimously.

7. Ratify Automatic Funds Transfer of the July interest only payment for the construction line of credit in the amount of \$4,276.10. Motion by Martin, Seconded by Joyce. Motion passes unanimously.
8. Discussion and update on the new fire station construction project, including but not limited to concrete testing results and generator options. Motion by Joyce and seconded by Martin to go with the generator recommended by Cobb Electric. Motion passed unanimously.
9. Discuss and vote on a budget for next fiscal year. Motion by Joyce to approve, seconded by Martin. Motion passed unanimously.
10. Discuss and vote on a proposed ad valorem tax rate for the ESD for next fiscal year. Motion by Martin, seconded by Joyce to approve the proposed rate as the Voter Approval Tax Rate of \$0.08241 / \$100. Motion passed unanimously.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

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Barbara Berry  
Secretary / Treasurer