

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, DECEMBER 21, 2023, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

FILED

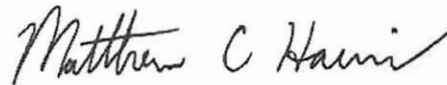
DEC 18 2023

Michelle Gilley
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 21ST day of DECEMBER, 2023**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 18th day of December, 2023, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from November 2023 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of November 2023 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for November 2023:

a. Judson Fire Department	\$ 2,545.00
b. Judson Fire Department (Reimbursement)	\$ 2,991.97
c. Harris and Harris	\$ 1,502.00
d. Karen A. Jacks & Associates, P.C.	\$ 385.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins (pay application)	\$ 94,251.57
g. Gregg County	\$ 1,500.00
7. Ratify Automatic Funds Transfer of the November interest only payment for the construction line of credit in the amount of \$ 6,725.76.
8. Discussion and update on the new fire station construction project.
9. Consider proposed resolution approving Gregg County Appraisal District's resolution to build a parking lot for the Gregg County Appraisal District's office.
10. Consider a Resolution automatically adding all new ESD 3 commissioners to all ESD 3 bank accounts as signors on the bank accounts and automatically removing all ESD 3 commissioners whose terms are expiring as signors on the bank accounts.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, November 16, 2023, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Meeting Minutes:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum by B.H. Jameson
 - a. Members present are: Jameson, Martin and Joyce.
2. Approval of minutes from October 2023 Gregg County ESD No. 3 board meeting (attached hereto).
 - a. Motion to approve made by Martin.
 - b. Seconded by Joyce.
 - c. Motion Passes.
3. Time for public comments on any agenda item. No one appeared for comment.
4. Consideration and approval of September and October 2023 Treasurer's/Financial Report.
 - a. Motion by Joyce to approve.
 - b. Seconded by Martin.
 - c. Motion Passes.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
 - a. See Chief Jackson's report
6. Discuss and take action on the following ESD bills for October 2023:
 - a. Judson Fire Department \$ 29,385.00
 - b. Judson Fire Department (Reimbursement) \$ 12,838.20
 - c. Harris and Harris \$ 1,802.00
 - d. Karen A. Jacks & Associates, P.C. \$ 275.00
 - e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director \$ 1,500.00
 - f. Hugman, Lammers, Hawkins (pay application) \$188,122.38

- a. Motion by Martin to approve the above bills.
 - b. Seconded by Joyce.
 - c. Motion Passes.
-
7. Ratify Automatic Funds Transfer of the October interest only payment for the construction line of credit in the amount of \$ 6,450.19.
 - a. Motion by Martin to ratify the above interest only payment.
 - b. Seconded by Joyce.
 - c. Motion Passes.
 8. Discussion and update on the new fire station construction project, including but not limited to possible change orders from HLH.

Update: End of January completion predicted. There was a discussion on landscaping costs. There was a \$10,000 allowance in the original budget. There was a quote for \$33,000 for landscaping and irrigation which was discussed. The board will see how far the \$10,000.00 allowance can get them. There was also a discussion on the blinds allotment and building signage. Outdoor Power has said they would donate a sign to place near the road.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Barbara Berry
Secretary / Treasurer

JUDSON FIRE DEPARTMENT

GREGG COUNTY EMERGENCY SERVICES DISTRICT 3

October 17th - November 13th



Vehicle Fires -1 Structure
Fires - 1
Grass and outside fires - 4
EMS Calls - 23
Motor Vehicle Accidents - 2 Extrication
**JAWS call - 1 Football Game Standby -
3 Public Assist - 7
Wrong location or no incident on arrival - 5 Smoke
investigation - 1
Fire Alarms - 3**

**Total Calls: 51 calls
Average Response Time: 00:08:59**

Ongoing Business

- Training-
 - EMS Training - Bleeding and Trauma - November 16th, 7:30PM
 - Fire Training - Live Fire Training - Eastman Chemical - November 18th, 08:00AM
 - Current School Enrollments
 - 3 in Paramedic school (LFD) - Total of 6 Paramedics currently
 - 4 in EMT School
 - 2 in Fire Academy
 - One enrolled in Driver Operator and 1 completed pending test
 - 1 completed Fire Instructor 1&11 awaiting testing.
- Community Relations
 - Football Games

- Apparatus
 - Engine 1
 - Started replacing warranty, deck gun.
 - Tanker 1 - No Current Issues
 - Booster 2 - No Current Issues

starter

Door replacement pending and drain issue on

- Booster 1- No Current Issues - Consideration of pump replacement (Pending)?
- Command 1 - No Current Issues

- Facilities and Equipment
 - 6 Sets of PPE arrived.

- Staffing
 - Total Personnel -
 - 30 Active
 - 5 Reserve
 - 4 Support Personnel/Admin. Staff (Auxiliary)
 - 1 Cadet

General Update: Filing Grant for DOD truck from TFS - Pending

Chris Jackson, FSCEO Fire Chief
Judson Fire Department
P.O. Box 429
Judson, TX 75660
O: 903-663-2947
C: 903-738-0198
judsonfire.org