

## **GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING**

Date: January 19, 2023 @ 6:30 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

### **MINUTES:**

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**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum. Jameson called the meeting to order. All board members present.
2. Approval of minutes from December 2022 Gregg County ESD No. 3 board meeting. Motion by Joyce, seconded by Martin. Motion passes unanimously.
3. Time for public comments on any agenda item. Dr. Jeffrey McWilliams introduced himself to everyone.
4. Consideration and approval of December 2022 Treasurer's/Financial Report given by Berry. Motion by Martin, seconded by Darby. Motion passes unanimously.
5. Monthly report of Judson Fire Department given by Chief Chris Jackson, including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
  - a. 55 calls this month
  - b. Average response time is 8 minutes 06 seconds  
Training –
    - EMS Training - Pending
    - Fire Training - January 21st
      - Currently have 1 Full Time fire academy student, and 3 attending hybrid academy.
      - Shanda attending TFCA administrators conference next week
      - 1 Member attending chaplain training
      - Chief Gonzales and Chief Jackson attending TEEX Fire Service - CEO Program May 7th - May 12th.
      - 1 Member was appointed as new chaplain and attended a credentialing program
  - c. Community Relations
    - Working with ISO to improve insurance ratings
  - d. Apparatus
    - Engine 1 - Minor repair needed to pump to road lever.
    - Tanker 1 - No issues reported
    - Booster 2 - No Issues reported
    - Booster 1- No Issues reported
    - Command 1 - No Issues reported
  - e. Facilities and Equipment
    - Still awaiting new PPE and Wildland gear changes
  - f. Staffing –
    - No issues reported at this time.
    - Total Personnel -
      - 29 Active
      - 5 Reserve
      - 4 Support Personnel (Auxiliary)

6. Discuss and take action on the following ESD bills for December 2022:

a. Judson Fire Department	\$ 21,465.00
b. Judson Fire Department (Reimbursement)	\$ 6,822.04
c. Harris and Harris	\$ 2,665.00
d. Karen A. Jacks & Associates, P.C.	\$ 240.00
e. Dr. Jeffrey McWilliams, Judson FD Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins	\$ 5,053.44
g. Hugman, Lammer, Hawkins	\$ 27,304.19

Motion by Joyce, seconded by Martin. Motion passes unanimously.

Since this was the first month for the attorney's invoicing going from a flat monthly rate of \$1,500.00 to an hourly rate, we discussed the possibility that we may need to increase that line item in the budget for next year, depending on how the invoices come out for the remainder of the year.

7. Update given by Joyce on status of the construction of the new fire station. He said things are a bit slow at this time due to delays with the rain.
8. Signing of the contract for Dr. Jeffrey McWilliams as Assistant Medical Director. Motion by Joyce, seconded by Darby. Motion passes unanimously. Contract signed by Jameson as board President.
9. Discussion of Martin and Darby's 2-year ESD appointments ending at the end of March. Both Martin and Darby agree to be reappointed.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

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Barbara Berry  
Secretary / Treasurer