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DEC 12 2022

Michelle Gilley
Gregg County Clerk

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, DECEMBER 15, 2022, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 15th day of December, 2022**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 12th day of December 2022, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from November 2022 Gregg County ESD No. 3 board meeting (attached hereto).
3. Time for public comments on any agenda item.
4. Consideration and approval of November 2022 Treasurer's/Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for November 2022
 - a. Judson Fire Department \$23,620.00
 - b. Judson Fire Department (Reimbursement) \$ 9,168.60
 - c. Harris and Harris \$ 1,500.00
 - d. Karen A. Jacks & Associates, P.C. \$ 240.00
 - e. Dr. Morris, Judson FD Medical Director \$ 1,500.00
 - f. Hugman, Lammers, Hawkins \$ 4,864.25
 - g. Hugman, Lammers, Hawkins \$29,429.73
 - h. Gregg County Tax Assessor-Collector \$ 1,500.00
 - i. Gregg Appraisal District \$ 3,507.73
 - j. Hayes Engineering \$ 800.00
 - k. SAFE-D \$ 275.00
7. Discuss 2023 TFCA admin professional workshop and the hotel stay. The workshop is in College Station. Hotel is \$531.95. Dates of classes are January 22, 2023 – January 25, 2023.
8. Discuss audit engagement letter from Curtis Blakely & Co.
9. Discuss adding Dr. Jeffrey McWilliams as the Assistant Medical Director to take over Dr. Justin Morris' duties of training and department liaison.
10. Update and discussion on the new fire station construction project.
11. Discuss attorney for ESD switching to hourly rate billing instead of flat fee billing.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING

Date: November 17, 2022 @ 6:30 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

MINUTES:

1. The meeting was called to order by B.H. Jameson and a quorum was established.

Those present were:

**B.H. Jameson
Joe Bob Joyce
Barbara Berry
Miles Darby
Tony Martin**

Those absent were: None.

2. A MOTION was made by Joe Bob Joyce and seconded by Miles Darby to approve the Minutes for the October 2022 Monthly Board Meeting. The motion passed unanimously.
3. A MOTION was made by Tony Martin and seconded by Joe Bob Joyce to approve the Minutes for the October 11, 2022, Special Meeting. The motion passed unanimously.
4. The floor was opened for public comments. None were presented.
5. A MOTION was made to approve the October 2022 Financial/Treasurer's Report by Joe Bob Joyce and seconded by Tony Martin. The motion passed unanimously.
6. A MOTION was made to accept the contract and amendments regarding the new station construction project and for B. H. Jameson to sign the contracts by Miles Darby and seconded by Joe Bob Joyce.
7. Discussed updates of financing of the new station by Texas Bank & Trust. TB&T is drafting the closing documents which will be reviewed prior to signing by B. H. Jameson.
8. Update on Judson Fire by Chief Jackson.

There were 45 calls this past month.

This month's EMS training to be determined and the Fire training will cover extrication on November 19, 2022.

The Department will be doing truck demonstrations.

Maintenance: Engine 1's corroded pipe fixed on pump.

The Department is still waiting on new PPE and wildland gear.

No staffing issues at this time.

9. A MOTION was made by Miles Darby and seconded by Tony Martin to approve the following ESD bills for October 2022 as follows:

a. Judson Fire Department	\$25,463.00
b. Judson Fire Department (Reimbursement)	\$10,543.05
c. Harris and Harris	\$ 1,500.00
d. Karen A. Jacks & Associates, P.C.	\$ 300.00

e. Dr. Morris, Judson FD Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins	\$ 6,207.50
g. Gregg County	\$ 1,500.00

The motion passed unanimously.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Barbara Berry
Secretary / Treasurer