

NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
WEDNESDAY, NOVEMBER 20, 2024, AT 6:00 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

FILED

NOV 15 2024

Michelle Gilley
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:00 p.m.** on **Wednesday the 20th day of November, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 15th day of November, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

1938 200 2122

THE STATE OF TEXAS,
 COUNTY OF [illegible]
 I, [illegible], County Clerk,
 do hereby certify that
 the within and foregoing
 is a true and correct
 copy of the original
 filed for record in
 my office on this [illegible] day of [illegible] 19[illegible].

This is to certify that
 the within and foregoing
 is a true and correct
 copy of the original
 filed for record in
 my office on this [illegible] day of [illegible] 19[illegible].

This is to certify that
 the within and foregoing
 is a true and correct
 copy of the original
 filed for record in
 my office on this [illegible] day of [illegible] 19[illegible].

[illegible signature line]

This is to certify that
 the within and foregoing
 is a true and correct
 copy of the original
 filed for record in
 my office on this [illegible] day of [illegible] 19[illegible].

This is to certify that
 the within and foregoing
 is a true and correct
 copy of the original
 filed for record in
 my office on this [illegible] day of [illegible] 19[illegible].

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from October 2024 Gregg County ESD No. 3 board meeting (attached hereto).
4. Consideration and approval of October 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for October 2024:

a. Judson Fire Department	\$ 33,775.55
b. Judson Fire Department (Reimbursement)	\$ 6,534.36
c. Harris and Harris	\$ 1,902.00
d. Karen A. Jacks & Associates, P.C.	\$ 500.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Texas Bank & Trust (construction loan)	\$ 204,059.55
g. Touchstone District Services	\$ 2,950.00
7. Consider contract from Clicktunity for website creation and hosting.
8. Consider contract to lease booster truck from the City of Longview.
9. Discuss possible sales tax election. Hear from Touchstone District Services. Discuss JFD's strategic plan for the future.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

MEMORANDUM

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NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

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**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, OCTOBER 17, 2024, AT 6:30 P.M.
770 HENDERSON LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

MEETING MINUTES

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum. All commissioners present except Darby and Martin.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from September 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Joyce, seconded by Woloszyn. Motion passed unanimously.
4. Consideration and approval of September 2024 Treasurer's Report / Financial Report. Motion by Joyce, seconded by Jameson. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for September 2024:
 - a. Judson Fire Department \$ 32,275.55
 - b. Judson Fire Department (Reimbursement) \$ 20,086.65
 - c. Harris and Harris \$ 1,802.00
 - d. Karen A. Jacks & Associates, P.C. \$ 420.00
 - e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director \$ 1,500.00
 - f. Texas State Association of Fire and Emergency Districts \$ 275.00
 - g. Touchstone District Services \$ 4,950.00

Motion by Woloszyn, seconded by Joyce. Motion passed unanimously.

7. Discuss possible sales tax election.
8. Consider hiring a company to create/maintain an ESD website and host ESD emails.
9. Hear from Chasing Greens landscaping service to consider landscaping / irrigation options.
 - a. Motion by Joyce to approve the \$1,956.00 quote for adding sprinklers and tying into the water supply and a \$2,350 quote for adding topsoil and performing dirt work, seconded by Woloszyn.

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

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Jameson is authorized to approve or deny the plumber's quote for dropping a water line from the ceiling of the building. Motion passed unanimously.

10. Consider contract from Clicktunity for ESD website and email hosting.
11. Consider engagement letter with Heard, McElroy & Vestal, LLC for conducting the ESD's annual required audit. Motion by Joyce, seconded by Jameson. Motion passed unanimously.
12. Review and approve certified tax roll from Gregg County Tax Assessor. Motion by Joyce, seconded by Woloszyn. Motion passed unanimously.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary / Treasurer

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