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Michelle Gilley
Gregg County Clerk

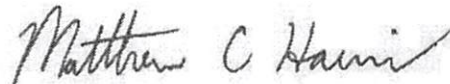
NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, NOVEMBER 17, 2022, AT 6:30 P.M.
436 SKINNER LANE
LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m. on Thursday the 17th day of November, 2022**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included the agenda attached hereto.

CERTIFICATE AS TO POSTING OF NOTICE:

On the 14th day of November 2022, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



Matthew Harris, Agent for Posting

AGENDA:

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum.
2. Approval of minutes from October 2022 Gregg County ESD No. 3 board meeting (attached hereto).
3. Approval of minutes from November 11, 2022, Gregg County ESD No. 3 special meeting (attached hereto).
4. Time for public comments on any agenda item.
5. Consideration and approval of October 2022 Treasurer's/Financial Report.
6. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
7. Discuss and take action on the following ESD bills for October 2022
 - a. Judson Fire Department \$25,463.00
 - b. Judson Fire Department (Reimbursement) \$10,543.05
 - c. Harris and Harris \$ 1,500.00
 - d. Karen A. Jacks & Associates, P.C. \$ 300.00
 - e. Dr. Morris, Judson FD Medical Director \$ 1,500.00
 - f. Hugman, Lammers, Hawkins \$ 6,207.50
 - g. Gregg County \$ 1,500.00
8. Discuss date change of December meeting.
9. Update and discussion on the new fire station construction project, including but not limited to, amendment to contract with Hugman with guaranteed maximum price (GMP), and necessary steps to obtain financing. Vote on any necessary steps to move forward.
10. Discuss any additional steps to finalize financing through Texas Bank & Trust, which was the lender selected at the Special Meeting on November 11, 2022.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

RETURN TO OPEN SESSION

Adjournment

NOTICE

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING

Date: October 20, 2022 @ 6:30 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

MINUTES:

1. The meeting was called to order by B.H. Jameson and a quorum was established.

Those present were:

**B.H. Jameson
Barbara Berry
Tony Martin
Joe Bob Joyce**

Those absent were:

Miles Darby

2. A MOTION was made by Martin and seconded by Joyce to approve the Minutes for the September 2022 Monthly Board Meeting. The motion passed unanimously.
3. A MOTION was made by Joyce and seconded by Martin to approve the Minutes for the October 12, 2022 Special Meeting. The motion passed unanimously.
4. The floor was opened for public comments. None were presented.
5. A MOTION was made to approve the September 2022 Financial/Treasurer's Report by Martin and seconded by Joyce. The motion passed unanimously.
6. Update on Judson Fire by Chief Jackson.

There were 56 calls this past month.

This month's training will cover splinting and trauma. October 22 will be water supply training.

The Department will be doing truck demonstrations for fire prevention week.

Maintenance: Engine 1's brake issue is still pending; the Dept. added new batteries.

The Department is still waiting on new PPE and wildland gear.

No staffing issues at this time.

7. A MOTION was made by Joyce and seconded by Berry to approve the following ESD bills for September 2022 as follows:

a. Judson Fire Department	\$22,715.00
b. Judson Fire Department (Reimbursement)	\$25,784.96
c. Harris and Harris	\$ 1,500.00
d. Karen A. Jacks & Associates, P.C.	\$ 275.00
e. Dr. Morris, Judson FD Medical Director	\$ 1,500.00
f. Hugman, Lammers, Hawkins	\$ 8,940.80
g. Gregg County Tax Assessor-Collector (2022 Property Taxes)	\$ 219.09

The motion passed unanimously.

Update on new fire station. Hugman's current projection on cost of Hugman's scope is \$2,585,863.13.

A discussion was had regarding the Department's budget for this fiscal year and what funds the Department could forgo this year so that those funds could go towards the construction of the new fire station. Joyce made a motion that the Dept look at their budget and go line item by line item and reduce their budget to increase cash on hand.

Second by Berry. Motion passed unanimously.

The Department reviewed their budget by line item and determined that they would deduct \$50,000 from their budget for this fiscal year so that those funds could be put towards the new fire station construction.

A MOTION was made by Joyce and seconded by Martin to increase the Henderson Lane (construction of new fire station) line item on ESD 3's budget for the 2022-23 fiscal year by \$50,000.00. This would bring the total amount allocated to Henderson Lane for the 2022-23 fiscal year to \$293,482.71. This shall be noted in a new Amended Budget. The motion passed unanimously.

A MOTION was made by Joyce and seconded by Berry to approve Hugman's contract with the new price of \$2,585,863.13, pending Stan Hayes' approval and pending obtaining acceptable financing. The motion passed unanimously.

A MOTION was made by Martin and seconded by Joyce to have the ESD attorney to send out loan bids and give the lenders 2 weeks to respond. Motion passed unanimously.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Barbara Berry
Secretary / Treasurer

Date