

**NOTICE OF MEETING**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, MAY 16, 2024, AT 6:30 P.M.  
770 HENDERSON LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

FILED

MAY 13 2024

Michelle Gilley  
Gregg County Clerk

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m.** on **Thursday the 16<sup>th</sup> day of May, 2024**, at the **Judson Fire Department Station, 770 Henderson Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included in the agenda attached hereto.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 13<sup>th</sup> day of May, 2024, this notice was posted online at JudsonFire.org, at the Judson Fire Department Station at 770 Henderson Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).



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Matthew Harris, Agent for Posting

## **AGENDA:**

> **The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from April 2024 Gregg County ESD No. 3 board meeting (attached hereto).
4. Consideration and approval of April 2024 Treasurer's Report / Financial Report.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
6. Discuss and take action on the following ESD bills for April 2024:

a. Judson Fire Department	\$ 33,058.55
b. Judson Fire Department (Reimbursement)	\$ 6,082.05
c. Harris and Harris	\$ 1,677.00
d. Karen A. Jacks & Associates, P.C.	\$ 225.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Motorola Solutions	\$ 9,874.71
g. Motorola Solutions	\$ 3,934.23
h. Gregg County Tax Assessor	\$ 1,500.00
7. Discuss possible exploration of a sales tax election. Consider proposal from HDL Companies to perform an estimate of potential sales tax revenue.
8. Discuss policy on whether to compensate Chief Jackson and Chief Gonzales when they have to cover a shift outside their normal work schedule (they are salaried).

### **EXECUTIVE SESSION**

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

### **RETURN TO OPEN SESSION**

Adjournment

**NOTICE**

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**BOARD OF EMERGENCY SERVICE COMMISSIONERS GREGG  
COUNTY EMERGENCY SERVICES DISTRICT NO. 3 THURSDAY,  
APRIL 18, 2024, AT 6:30 P.M.  
436 SKINNER LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

**Meeting Minutes:**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum. All present except Joyce and Martin.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.

No public comment.

3. Approval of minutes from March 2024 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Darby, seconded by Woloszyn. Motion passed unanimously.
4. Consideration and approval of March 2024 Treasurer's Report / Financial Report. Motion by Darby, seconded by Jameson. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.
  - a. 51 incidents last month; average response time was 8 minutes 5 seconds.
  - b. Fire training will be May 18<sup>th</sup> over Mayday situations
  - c. There are 6 people enrolled in school
  - d. Community relations
    - Grand opening is May 7<sup>th</sup> for new station
    - Community fun run is April 20
  - e. Equipment – SCBA's are pending; 3 new radios arrived
  - f. Staffing – 28 active, 3 reserve, 4 support personnel/admin. staff; 1 cadet

6. Discuss and take action on the following ESD bills for March 2024:

a. Judson Fire Department	\$ 32,338.55
b. Judson Fire Department (Reimbursement)	\$ 19,501.76
c. Harris and Harris	\$ 2,006.00
d. Karen A. Jacks & Associates, P.C.	\$ 361.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. HLH (pay application)	\$ 407,204.84
g. VFIS	\$ 9,325.00

Motion by Woloszyn, seconded by Darby. Motion passed unanimously.

7. Discussion and update on the new fire station construction project. Consider change order #3. Motion by Woloszyn to approve change order 3, seconded by Darby. Motion passed unanimously.
8. Discuss possible exploration of a sales tax election. Counsel will reach out to a tax consultant company to see what they would charge for an estimate.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

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Secretary / Treasurer